

"Your Authority for Revenue Cycle Answers"

PFS Resource Guide — 3rd Edition

Where do you go for answers to your challenging revenue cycle questions? Industry experts Dyan Anderson and Rose Dunphy join once again to update BridgeFront's Patient Financial Services (PFS) Resource Guide—now in its third edition. Your resource guide is:

- ◆ A **comprehensive Reference Guide** for finding the answers you need, at your finger tips.
- ◆ **Easy to use** and available in a searchable electronic PDF format.
- ◆ **Up-to-date** with current regulatory, technology, metrics, and best practice material.



The **PFS Resource Guide** is a reference tool for in-house training, development of policies and procedures, compliance plans, assessment tools, competency screening tools, and preparation for healthcare certification programs in revenue cycle management and all aspects of patient financial services operations.

With the ever-changing healthcare arena constantly challenging today's revenue cycle staff, the Resource Guide offers consistent, concise information on basic, fundamental process that will never go out of date.

About Us:

BridgeFront provides online training products and services to over 10,000 healthcare organizations today. Our online education center allows organizations the flexibility to create individualized learning plans, edit our existing course content, build custom courses and improve staff competency levels.

Features & Benefits

Your #1 Resource—Key revenue cycle source data for both facility and physician providers. From AR Management to Regulations, 10 targeted modules provide consistent, concise information on all aspects of the revenue cycle.

Comprehensive—Written by nationally recognized revenue cycle experts Dyan C. Anderson, CPAM, MSCHA, FACHE and Rose M. Dunphy, CPAM. Originally published in 2000, this 3rd Edition has new and up-to-date material making it the most extensive reference guide on the market.

Training Tool—Train entry level staff or support the seasoned professional. The 10 modules provide knowledge and skill building revenue cycle concepts in an easy to use format.

Certification Preparation & Career Development—Supports certification preparation for multiple disciplines. Sustains staff development from the frontline through leadership. Complex issues are converted into practical, easy to understand concepts and scenarios, making it easier to apply to everyday operations and certification competency.

Available & Searchable—At your finger tips 24/7, download an electronic PDF to your desk top from any internet connection. Find topics fast, anytime you need the information, with the extensive search functionality.

"Shore Health uses the PFS Resource Guide and BridgeFront's Revenue Cycle courses...Since adopting its new training model, the training time required by supervisors and trainers has been reduced by approximately 50%—resulting in both a time and cost savings."

Shore Health System, a member of UMMS



What's Included in the Guide?

With the **PFS Resource Guide** as a resource and reference, you will have up-to-date and comprehensive material on:

- ◆ **Regulation Guidelines:** Overview of over 40 laws, provisions, regulatory guidelines and various healthcare-related bills currently under debate in the United States Congress.
- ◆ **HIPAA and EDI:** Overview of the HIPAA administrative simplifications rules and electronic data interchange transaction sets.
- ◆ **Technology:** Basic data on the latest technology including related material important for understanding today's healthcare environment.
- ◆ **Patient Access and Registration:** Comprehensive overview of many of the key components involved in front-end processing. Includes an explanation of over 15 different reimbursement arrangements found in multiple provider settings. Key physician/clinic-related information is also provided.
- ◆ **Billing:** Overview of the Fraud and Abuse Regulations, National Correct Coding Initiatives (CCIs), institutional and professional billing guidelines for the UB04 and CMS 1500, and much more.
- ◆ **Medicare Regulations:** Provides the most up-to-date information on compliance and the various Medicare prospective payment systems.
- ◆ **Credit and Collections:** Explanations of essential laws guiding collection efforts, steps for achieving successful collections and various financing alternatives. Provides important information on bankruptcy and handling Medicare bad debt. Uninsured considerations and information on third party follow-up is included.
- ◆ **AR Management:** Incorporates a wide-array of material addressing AR management, audits and contracts, accounting principles, financial statements and budgets, reports and basic management principles. Includes material on revenue cycle management, charge master maintenance, new reports and career information.

"The Guide was my premier guidance in correct Patient Accounting education at Hannibal Regional Hospital. This guide is as important for ongoing education and reference as our UB editor or coding books."

Hannibal Regional Hospital

"I have owned a copy of the Guide since its first print. It is truly a must have and a keepsake, a wealth of knowledge that I can't imagine not having. I have found it a valuable tool for us at Martha Jefferson Hospital."

Martha Jefferson Hospital

More Information

To learn more about how to purchase the PFS Resource Guide, call 866-447-2211 or simply send an email to info@bridgefront.com.